

# About Spurgeons Children's Charity

Spurgeons is one of the UK's leading children's charities, supporting children and families affected by social disadvantage. In the last year, we delivered over 80 services, coming into contact with over 37,000 children and 64,000 parents or carers.

We ensure vulnerable children and families can access the help they need for a better future. We aim to help them better cope with their difficulties and provide them with resources and support to find long lasting solutions to challenging problems.

- 01795 802195
- HMP Elmley, Church Road, Eastchurch, Isle of Sheppey, Kent ME12 4DZ
- pneal@spurgeons.org
- www.spurgeons.org

**If you are concerned about someone in HMP Elmley, you can contact the Safer Custody team on 01795 880921.**

# HMP Elmley information for visitors

This booklet contains useful information about your visit to HMP Elmley.

## 📅 Visiting Times

	PM
Monday	14.00-15.30
Tuesday	14.00-15.30
Wednesday	14.00-15.30
Thursday	14.00-15.30
Friday	14.00-15.30
Saturday	14.00-15.30
Sunday	14.00-15.30

Spurgeons Children's Charity run family days, parenting courses for prisoners and provide special children's activities on visits. Spurgeons staff (based in the Visitors' Centre) and our partner organisations will be on hand before, during and after your visit to offer advice and support.

# Booking visits

Visits can be booked online up to **28 days before the visit** at [www.gov.uk/prison-visits](http://www.gov.uk/prison-visits)

Alternatively, call **0300 060 6605** between 09.00-16.00 Monday to Friday.

Visits can also be booked onsite by filling in the booking request form. This must be done before you go up to the visit hall and then you can collect the confirmation on leaving.

Unconvicted prisoners are allowed visits without the need for a Visiting Order but the visit must be booked in advance.

Convicted prisoners are allowed visits according to their privilege level:

**Basic**  
1 visit (Visiting Order) per 28 days

**Standard**  
2 visits per 28 days (1 x Visiting Order every 14 days)

**Enhanced**  
2 visits per 28 days, (1 x Visiting Order every 14 days) plus 2 Privilege Visiting Orders each month, available from the 1st of each month and usable on weekdays only

The prisoner will draw up a list of visitors. You won't be able to visit if you are not on this list. All visits are subject to availability and only one visit per prisoner over a weekend.

**For all visits enquiries, contact: 01795 802195.**



## Staying in touch between visits

The quickest way to get in touch with your family member is to email him on [www.emailaprisoner.com](mailto:www.emailaprisoner.com). You will need his prison number to access this service and please allow 72 hours for this to be set up. Alternatively, you can send a letter.

Prisoners can call a limited number of people agreed by the prison. The prison runs a PIN system and prisoners can add credit and make calls at certain times of day.

## Sending in money

Sending prisoners money can be done via the Royal Mail by cash, cheque or postal order (made payable to HM Prison Service). You will also need to include your name and postal address. You can also do a bank transfer by visiting [www.gov.uk/send-prisoner-money](http://www.gov.uk/send-prisoner-money). You will need the prison number and their date of birth.

## Property for the prisoner

The prisoner can receive property within the first 50 days of his arrival. You can bring in clothing and other items on the Facilities List during visits within those first 50 days. The property door is open 12.00-13.15 Tues-Sun (not on Mondays).

## Preparing for your visit

- You will not be allowed in the prison unless you have the right ID

### Accepted ID for people over 18 include:

- passport, picture driving licence or provisional licence, EC Identity Card
- or two of the following:
- Birth/marriage certificate, NHS medical card, prescription, sight test, doctor's letter or benefits letter, all showing date of birth

### For those under 18:

- Birth certificate, Baby's Red Book, student card showing date of birth, or anything from the adult ID list
- Each adult can bring in **up to £40**. This can be used in the canteen to buy snacks or drinks. Items bought must be consumed in the visits hall or taken home
- Visitors are asked to dress modestly

## Arriving at the prison

- There is a visitors' centre just outside the entrance serving hot and cold drinks, with a small children's play area
- Visitors will be subject to a search and may be subject to a passive dog search
- There is visitor parking onsite
- There is a play area for children in the visits hall, but children are the responsibility of their parents at all times

## Financial Help in Getting to the Prison

People on benefits may be able to get support from the Assisted Prison Visits Scheme. Please search online for Assisted Prison Visits for more details or ask visits staff for a form.

## Getting to the Prison

 **Bus:** Chalkwell (tel: 01795 423982) operate a coach service from Sittingbourne station, which runs once a day, Monday to Friday (bus 322). On Saturdays, buses run from Sheerness station (buses 364/367).

 **Train:** The nearest station is Sheerness, approx. 8 miles from the prison. Buses and taxis are available from there. Alternatively, get a bus or taxi from Sittingbourne station. Taxis cost approx. £20 from Sheerness and £30 from Sittingbourne.

 **Car:** From the M2 or M20 (coastbound), follow the A249 towards Sittingbourne and Sheerness. At the end of the dual carriageway, head towards Minster and Eastchurch. A mile after Sheerness Rugby Club and Brambledown Farm Shop, take 2nd exit at the roundabout and then 3rd exit at the next roundabout, onto Church Road. You will then see signs to the prison. HMP Elmley is at the end of the road, after you pass HMP Stanford Hill.