

# About Spurgeons Children's Charity

Spurgeons is one of the UK's leading children's charities, supporting children and families affected by social disadvantage. In the last year, we delivered over 80 services, coming into contact with over 37,000 children and 64,000 parents or carers.

We ensure vulnerable children and families can access the help they need for a better future. We aim to help them better cope with their difficulties and provide them with resources and support to find long lasting solutions to challenging problems.

 07970 638276  
 [shart@spurgeons.org](mailto:shart@spurgeons.org)  
 [www.spurgeons.org](http://www.spurgeons.org)

**If you are concerned about someone in HMP Lewes**, you can contact the Safer Custody team on 01273 785392 or email at [SaferCustodyLewes@hmps.gsi.gov.uk](mailto:SaferCustodyLewes@hmps.gsi.gov.uk)

# HMP Lewes information for visitors

This booklet contains useful information about your visit to HMP Lewes.

## Visiting Times

	AM	PM
Monday	Closed	14.15-15.45
Tuesday	09.30-11.15	14.15-15.45
Wednesday	Closed	14.15-15.45
Thursday	09.30-11.15	14.15-15.45
Friday	09.30-11.15	Closed
Saturday	Closed	14.15-15.45
Sunday	Closed	14.15-15.45

Spurgeons Children's Charity run family days, parenting courses for prisoners and provide special children's activities on visits. Spurgeons staff (based in the Visitors' Centre) and our partner organisations will be on hand before, during and after your visit to offer advice and support.



# Booking visits

Visits can be booked online up to 28 days before the visit at [www.gov.uk/prison-visits](http://www.gov.uk/prison-visits)

Alternatively, call **01273 785271** or **785277**. Lines are open 09.30 – 12.00 Monday to Saturday and 14.00 – 16.15 Monday to Friday.

Visits can also be booked onsite by filling in the booking request form. This must be done before you go up to the visit hall and then you can collect the confirmation on leaving.

Convicted and sentenced prisoners are entitled to three visits a month. Remand prisoners are entitled to two visits a week. Visiting orders are issued every 14 days (you will need to check with booking staff for the first date of issue) and can be used seven days a week.

One privilege visiting order will be issued to the prisoner on the 1st of every month and can be used Monday to Friday. This must be used within the month of issue.

The prisoner will draw up a list of visitors. You won't be able to visit if you are not on this list. All visits are subject to availability and only one visit per prisoner over a weekend.

For all visits enquiries, contact: **SocialVisits.Lewes@hmps.gsi.gov.uk** or call the number above.



## Staying in touch between visits

The quickest way to get in touch with your family member is to email him on [www.emailaprisoner.com](http://www.emailaprisoner.com). You will need his prison number to access this service and please allow 72 hours for this to be set up. Alternatively you can send a letter.

Prisoners can call a limited number of people agreed by the prison. The prison runs a pin system and prisoners can add credit and make calls at certain times of day.

## Sending in money

Sending prisoners money can be done via the Royal Mail either by cash, cheque, postal order (that is made payable to HM Prison Service). You will also need to include your name and postal address. You can also do a bank transfer by visiting [www.gov.uk/send-prisoner-money](http://www.gov.uk/send-prisoner-money). You will need the prison number and their date of birth.

## Newspapers and magazines

Leicester Road Stores is a local newsagent where you can obtain newspapers and magazine subscriptions to be delivered direct to the prison on a daily basis. For further info call **01273 474821** or visit [www.leicesterroadstores.co.uk](http://www.leicesterroadstores.co.uk).

## Property for the prisoner

The prisoner will need to complete an application for property within the first 28 days of his arrival. This will need to have been completed by the prisoner at least 72 hours in advance of your visit. You can hand in property for the prisoner from Monday-Friday.

## Preparing for your visit

- You will not be allowed in the prison unless you have the right ID

Accepted ID include:

- passport, picture driving licence, EC Identity Card and a baby's Red Book

or **two** of the following:

- Birth/marriage certificate, Rail or Bus pass, Cheque book and bank/credit card (these count as one form and must be signed prior to arrival) 2 utility bills
- Each adult can bring in **£15 in loose change**. This can be used in the canteen to buy snacks or drinks. Items bought must be consumed in the visits hall or taken home
- Visitors are asked to dress modestly

## Arriving at the prison

- Doors open approximately one hour before the visit start time
- There is a visitors' centre just outside the entrance serving hot and cold drinks with a small children's play area
- Visitors will be subject to a search and may be subject to a passive dog search
- There is no visitor parking onsite unless you are a blue badge holder
- There is a play area for children in the visits hall but children are the responsibility of their parents at all times

## Getting to the Prison

- Bus:** Number 28 and 29 buses stop directly outside the prison
- Train:** There is a regular train service from London, Eastbourne and Brighton. The station is a 5-minute taxi ride or 25-minute uphill walk
- Car:** From London take A23, M23, A27 then join A275 and prison is on left

## Financial Help in Getting to the Prison

People on benefits may be able to get support from the Assisted Prison Visits Scheme. Please search online for Assisted Prison Visits for more details or ask visits staff for a form.